

SCHEDULING AN APPOINTMENT WITH YOUR HERBERGER ACADEMIC ADVISOR

01

Go to **"Academic Advising"**
(bottom right side of your MyASU)

Click on **"Schedule an appointment"**

Academic Support Team

Academic Advising
Degree requirements, graduation progress, and course registration. ^

Your Advisors: Elizabeth Roberfson
Lauren Arasim
Contact: (480) 965-4495

Appointments: **Schedule an appointment**

More information: [Advising website](#)

02

Select a **"service"**, click **"Next"**

What are you needing help with?

- I have questions about residential housing options.
- I have questions about financial aid or my scholarship.
- I need help finding an internship OR I need to get my internship approved.
- I have questions about OPT/CPT or my visa.
- I have questions about ASU's immunization requirements.
- I need help with selecting courses / course registration / I have questions about my major.
- This will be my first time attending college and I need help scheduling classes.
- I have questions about studying abroad.
- I would like to apply or learn more about a particular graduate/masters program.

Next

03

Select your **"major"**, click **"Next"**

If you would like to book an express advising appointment, you can call 480-965-4495 on either Tuesday or Friday during office hours. Express Advising is not offered during the summer semester.

If you would like to book a standard advising appointment, please select your major.

- Animation
- Art Education
- Art History
- Art Studies
- Architectural Studies**
- BA in the Arts
- Ceramics
- Dance OR Dance Education

04

Select **"in-person"** or **"remote"**

Architectural Studies Advising

You can make an appointment with any architecture advisor but we encourage you to book an appointment with your assigned advisor.

I would like to book an in-person appointment.

OR

I would like to book a remote (phone/zoom) appointment.

NOTE

ALL REMOTE APPOINTMENTS ARE IN ARIZONA TIME

05

Select the **"day and time"**, select a **"staff member"** from the drop down, **do not leave it as anyone.**

06

Add your **"details"**, click **"BOOK"**

Add your details

Name * Please let us know if you have any special requests. Thank you.

Email *

Address (optional)

Phone number *

Notes (optional)

Provide additional information

Student ID

ASU/rite

Major

Reason for advising appointment

Book

07

Your appointment is booked!

Confirmation

You will also receive a **"confirmation email"** once your appointment has been booked.